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TAMWORTH COMMUNITY COLLEGE
RTO ID 90095

TAE40122 Certificate IV in Training & Assessment

COURSE OVERVIEW

The TAE40122 Certificate IV in Training & Assessment is the industry-standard qualification for individuals looking to become vocational education trainers and assessors in Australia. This course is designed for those who wish to use their industry expertise to train and assess others in the Vocational Education and Training (VET) sector. Through a practical and hands-on approach, you will learn how to design engaging courses, deliver training effectively, assess learner competency, and develop assessment tools. This qualification prepares you to skill the future workforce by delivering high-quality training and assessment services.

COURSE OUTLINE

In the TAE40122 Certificate IV in Training & Assessment, you will develop the knowledge and skills required to:

- Evaluate and understand the specific needs of learners
- Design, organise, and deliver training programs
- Identify student needs to tailor training delivery
- Assess learners in face-to-face and online environments
- Develop and design assessment tools

Course Delivery:

Block classroom sessions and virtual sessions every Monday starting on 22nd February 2027
9:00am to 1:00pm
with course completion by 18th October 2027

ENTRY REQUIREMENTS

Students must have experience working in an industry related to their teaching area, strong communication and presentation skills, competency in digital tools such as Microsoft Office and online learning platforms, and access to a reliable computer with an internet connection and word processing software.

As part of the enrolment process, you will be required to provide:

- Copies of relevant qualifications, statements of attainment, or trade certificates.
- A resume highlighting relevant experience in the area they wish to train and assess.
- Completion of a pre-enrolment questionnaire to explain how their skills and experience will be applied in training and assessment.

COURSE OUTCOME

Upon successful completion of this course, you will be issued a TAE40122 Certificate IV in Training & Assessment. Where a learner does not satisfactorily complete the full qualification, a statement of attainment will be issued for those units where they have been deemed competent.

More Info

enquiries@tamworth.nsw.edu.au

02 6763 0630

DELIVERY

This course will run one day per week for 35 weeks via a hybrid delivery model including both virtual classrooms and face-to-face block sessions. Students will be expected to complete additional study at home, up to 20 hours a week, and work will be required between classes to complete the assessments. Commitment to attendance is essential, as failure to attend will impact progression through the course and may affect the learning experience of the rest of the class.

ASSESSMENT

A range of assessment methods are used to collect evidence from learners. These methods include:

- Portfolio of evidence assessed by a Trainer Assessor of this course.
- Critical reflections of work undertaken in demonstrating skills.
- Presentation of information in the workplace or in a simulated work environment.
- Written reports and knowledge-based exercises which demonstrate key knowledge across subjects in the form of quizzes or short answer exercises.

Please note assessments involve significant work both during and after the sessions. You will have maximum of three attempts to submit your assessment. Any additional submissions will incur a fee. Please note that students can only progress to the next cluster if they complete the current cluster.

DELIVERY STRATEGY

CLUSTER 1: DESIGN CLUSTER

TAEDES411 Use nationally recognised training products to meet vocational training needs
TAEDES412 Design and develop plans for vocational training
TAEPDD401 Work effectively in the VET sector
TAELNN421 Integrate core skills support into training and assessment

CLUSTER 2: DELIVERY CLUSTER

TAEDEL411 Facilitate vocational training
TAEDEL412 Facilitate workplace-based learning
TAEDEL311 Provide work skill instruction
BSBCMM411 Make presentations
TAEDEL405 Plan, organise and facilitate online learning

CLUSTER 3: ASSESSMENT CLUSTER

TAEASS412 Assess competence
TAEASS413 Participate in assessment validation
TAEASS512 Design and develop assessment tools

NEED MORE INFORMATION?

Should you require further information, please contact one our TAE experts on 02 6763 0630 or enquiries@tamworth.nsw.edu.au

FEE RANGE

From $0 to $7,070. You may be able to access government-subsidised training under Smart and Skilled. Your fee amount depends on your personal circumstances, your eligibility for scholarships and fee-free* courses, fee exemptions and government subsidised training. *This training is subsidised by the NSW Government.*